

Research Tasks

With research tasks, the system can help research coordinators remember to complete study-related tasks by adding tasks to your protocols. These are items that are not order or visit related, but rather things like submitting case report forms or collecting a patient consent.

When a research coordinator creates a treatment plan or timeline for a patient, the research tasks from the associated protocols are automatically added for the patient. If a provider later discontinues a patient's treatment plan or deletes a patient's timeline, any remaining tasks for the patient are automatically marked as Removed.

Research coordinators can manage a patient's tasks by clicking the Tasks link in the Research Studies activity. Using the Research Tasks sidebar, coordinators can mark tasks complete, remove tasks that don't apply, and add tasks that need to be completed. The Tasks link appears automatically for all studies, even those for which you have not defined tasks in protocols.

Try It Out

1. Open the Research Studies Activity.
2. Open the Tasks link.
3. You can then add/remove tasks or complete tasks in the Sidebar screen.

The screenshot displays the 'Research Studies' interface. On the left, the 'Enrolled' section shows details for 'FS RESEARCH STUDY-INSOMNIA', including Study Code (100), IRB # (100), and Study Type (Interventional). The 'Tasks' link is circled in red. On the right, the 'Research T...' sidebar is open, showing a list of tasks for the study. The tasks are:

- Day 1, Pre-Screen: 1/9/2018 - 1/11/2018
- 1/10/2018 Assess Adverse Events (Completed)
- 1/10/2018 Collect Sleep Diary (Completed)
- Collect Study Consent (Completed)



You Can Also

Create reports from a Reporting Workbench report template to help research coordinators find upcoming or overdue tasks and to gather data for research study milestones that are tied to task completion rates. Here is a sample Reporting Workbench report - - Incomplete Research Tasks for My Studies.

Incomplete Research Tasks for My Studies [2412644] as of Tue 4/3/2018 10:41 AM

Filters Options Re-rug Report Research Tasks Research Studies Chart Encounter Appts Questionnaire Series

Select All

Task	Status	Due	Patient Name	Study Code	Study Name	Enrollment Status
Assess Adverse Events	Not Started	04/15/2018	Ang, Amy	100	FS RESEARCH STUDY-INSOMNIA	Enrolled
Collect Patient Reported Outcomes	Not Started	03/31/2018	Ang, Amy	100	FS RESEARCH STUDY-INSOMNIA	Enrolled
Complete Case Report Forms	Not Started	04/15/2018	Ang, Amy	100	FS RESEARCH STUDY-INSOMNIA	Enrolled
Document Concomitant Medications	Not Started	04/15/2018	Ang, Amy	100	FS RESEARCH STUDY-INSOMNIA	Enrolled
Verify Eligibility Criteria	Not Started	03/31/2018	Ang, Amy	100	FS RESEARCH STUDY-INSOMNIA	Enrolled